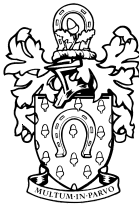


## Public Document Pack



# Rutland County Council

Catmose Oakham Rutland LE15 6HP.

Telephone 01572 722577 Facsimile 01572 75307 DX28340 Oakham

**COPIES OF AGENDAS / NOTES / PARISH BRIEFING PAPERS AND OTHER RELEVANT PARISH INFORMATION ARE AVAILABLE ON THE RUTLAND COUNTY COUNCIL WEBSITE – [www.rutland.gov.uk](http://www.rutland.gov.uk)**

Notes of a Meeting of the **PARISH COUNCIL FORUM** held on **Monday 18 April 2016** at **7.00pm** in the Council Chamber, Catmose, Oakham

---oOo---

**Mr Kenneth Bool – Chairman of the Council (in the Chair)**

---oOo---

SPEAKERS:	Ms Juliet Burgess-Ray	Defibrillator Coordinator, The Karen Ball Fund
	Mr Saverio Della Rocca	Assistant Director (s151 officer), Rutland County Council
	Mr Martin Fagan	The Community Heartbeat Trust
	Councillor Terry King	Leader, Rutland County Council
	Councillor Tony Mathias	Deputy Leader, Rutland County Council
	Ms Karen Mellor	Rutland Access Group

CLERK TO THE FORUM:	Miss Marcelle Gamston	Corporate Support Officer
---------------------	-----------------------	---------------------------

APOLOGIES FOR

ABSENCE:

Mr J Atack	Braunston Parish Council
Mr C Bichard	Braunston Parish Council
Mr M Clatworthy	Tickencote Parish Meeting
Mr K Edwards	Greetham Parish Council
Mrs J Lucas	Oakham Town Council
Mr K Nimmons on behalf of the members of Cottesmore Parish Council	

There were 32 County and Parish representatives attending the meeting. A list of representatives who signed the attendance sheet is attached.

### 1) **WELCOME AND INTRODUCTION BY THE CHAIRMAN OF THE COUNCIL**

- The Chairman welcomed all parish representatives to the Parish Council Forum.

### 2) **APOLOGIES FOR ABSENCE**

Miss Gamston read the apologies.

### 3) **NOTES OF LAST MEETING**

The Notes of the Parish Council Forum held on 28 January 2016 were confirmed by parish representatives and signed by the Chairman.

### 4) **MATTERS ARISING FROM THE NOTES OF THE LAST MEETING**

There were no matters arising from the notes of the last meeting.

### 5) **“TALKBACK”**

No discussion took place under this item.

### 6) **FINANCIAL UPDATE** – Councillor Terry King, Leader, Rutland County Council and Saverio Della Rocca, Assistant Director (s151 officer) Rutland County Council

Mr Della Rocca gave a presentation on the latest position of Rutland County Council's Budget and Medium Term Financial Plan (MTFP).

Key areas highlighted included:

- i) That the increase in council tax had been the first increase since 2009/10.
- ii) The MTFP showed additional funding changes over the first two years. A key challenge for the Council was to reduce the gap in funding and to this end the MTFP was reviewed on a regular basis.
- iii) The balances held in reserve would allow some time to review the Council's position.
- iv) There were very significant funding reductions: main grant to be £0 by 2018/19 and -£960k by 2019/20; likely reduction in New Homes Bonus but extra income was expected from the social care precept, Rural Grant and Transitional Grant.
- v) By 2018/19, 2019/20 the Council was forecasted to be spending in excess of £2m more than income.
- vi) That during 2016/17 the Council would conduct a service reviews to find economies and cost reductions; and alternative ways of delivering services.
- vii) 2016/17 would be the last year of the parish grant as the Council would no longer be receiving the funds to passport. Capital opportunities (CIL & s106) making their way to parishes to spend locally.
- viii) That with the introduction of s106 would remain but limited to site specific needs from a new scheme.
- ix) Parishes with a Neighbourhood Plan received 25% of CIL funds; Parishes not covered by a Neighbourhood Plan received 15% (Government fixed percentages).
- x) That in 7 to 8 years all developments would be on CIL.

The following points were noted:

- i. That the Council currently held Reserve Funds of just over £10m. £2m - £3m was minimum level recommended by the s151 Officer, Mr Della

- Rocca. The Reserve Funds would be used in the short term to avoid having to take drastic action immediately.
- ii. That financially RCC was in a good position having built up its reserves over the last few years in anticipation of what was to come.
  - iii. It was recognised that some properties would not attract CIL and that care needed to be taken on the potential number of starter homes. The Law was to change to a 20% proposal for starter homes; RCC had lobbied through the LGA for 10% starter homes.
  - iv. That with the phasing out of the Parish Grant it was for the Parish to decide on its course of action, whether to increase its precept which it is able to do at any time or make efficiencies to meet the needs of local residents.
  - v. That a lot of work had been undertaken by RCC working with parishes and the voluntary sector to localise services. Some parishes had done this.
  - vi. The spending profile for the increase in expenditure between 2015 and 2020 allowed for inflation at an average of 2% per annum, and included additional pressures for adult social care and the living wage.
  - vii. For information, latest figures for 15/16 show that Rutland was the second lowest Unitary Authority out of 55 for the overall cost per service per head. It was also noted that Rutland received very little government funding.

The Chairman thanked Mr Della Rocca for his presentation.

**7) THE KAREN BALL FUND AND THE COMMUNITY HEARTBEAT TRUST –**  
Juliet Burgess-Ray, Defibrillator Coordinator for the Karen Ball Fund and Martin Fagan, the Community Heartbeat Trust

Ms Burgess-Ray introduced herself and The Karen Ball Fund, a local charity and explained that the Fund was a major contributor in the installation of defibrillators in Rutland villages. The Fund worked together with the Community Heartbeat Trust (CHT), a national charity focused on the provision of defibrillation equipment. Funding was still available for public defibrillators with 37 having been provided so far in Rutland.

During his presentation Mr Fagan highlighted the following points:

- i) That there were 92 causes of cardiac arrest. There was a 5 minute window to take action once in arrest. A defibrillator could bring a person back to life after chest compressions.
- ii) That there were many defibrillators on the market – easy to use and with audio instructions.
- iii) Public liability needed to be taken into account, as the defibrillator would be in the public domain.
- iv) Equipment and cabinet had to comply with disability legislation.
- v) There was a need to ensure right products and governance was in place and to budget for continuous year after year maintenance.
- vi) That the Karen Ball Fund had grants to put defibrillators into villages/parishes.

The following points were noted:

- i. That the CHT was only aware of defibrillators that it had supplied and therefore registered correctly, for example, with the ambulance service.
- ii. That maps on the internet were commercial and there was no guarantee of accuracy.
- iii. That it would be helpful to have a map of defibrillator positions for around Rutland Water to aid emergency services.
- iv. Always phone 999 before doing anything else.
- v. Potential funding annually was in the region of £100;
- vi. That the Karen Ball Fund could contribute up to £1000 per request. Understood that larger villages might require two machines. The cost of the equipment was between £1400 and £2400.
- vii. That lottery funding was available to purchase defibrillators.
- viii. The Ambulance Service was aware of any code for locked cabinets and would advise of this during a 999 call.
- ix. A well maintained machine should last 10 years according to manufacturers.
- x. The cabinet would require an electricity supply as the equipment would a heater to avoid freezing.

The Chairman thanked Ms Burgess-Ray and Mr Fagan for their presentation.

**8) RUTLAND ACCESS GROUP** – Karen Mellor, Rutland Access Group

Ms Mellor gave a presentation on the work of the Rutland Access Group.

Key areas highlighted included:

- i) The Group was a voluntary organisation raising awareness of access issues throughout Rutland.
- ii) The Group held four open meetings per year and annual Access Awareness Days to look at access problems in a specific location.
- iii) The Group could carry out access audits of community buildings and advise on improvements.
- iv) The Group were happy to offer advice to villages.
- v) Successes included numerous dropped kerbs having been installed throughout the county and being consulted on various new proposals by RCC.

The following point was noted:

- i. That the pruning of over-hanging hedges could be affected by birds nesting and therefore it was best to trim them back over winter.

The Chairman thanked Ms Mellor for her presentation.

**9) RUTLAND SIGN POLICY** – Councillor Tony Mathias, Deputy Leader, Rutland County Council

Councillor Mathias gave a presentation on the Revised Signs Policy.

Key areas highlighted included:

- i. The current policy was adopted in June 2009 and sought to control the placement of signs within the highway, mainly focusing on the placement and principles of signs.
- ii. Numerous complaints received regarding advertising signs in rural and urban areas and A-boards on busy shopping streets.
- iii. Town Councils, Business Groups, Rutland Access Group and the RCC Places Scrutiny Panel had been consulted on the draft policy. Parish Councils were being consulted with by way of the Forum. Parishes were requested to email comments to Highways by the end of April. All comments would be considered before consideration by Cabinet in May 2016.
- iv. The main changes were:

Roadside Advertising Signs Within the Highway:

- License Specific roadside sites, subject to Planning Permission, for the provision of advertising locations around the County to reduce indiscriminate advertising and reduce sign clutter
- These sites would be chargeable to business advertisers but free to Charity and Community Events
- Define Community and Charity events to formalise the placement of signs and the length of time they can be in place
- Looking at the possibility of licensing the placement of A-boards ensuring that sufficient clear footway widths remain
- Brown Tourism Signs: clearly define what is a tourist attraction and amend review period to 2 years and seek to remove signs no longer required

The following points were noted:

- i. Licensing of A-boards – businesses would need to consider the insurance implications, for example, if a member of the public was to fall over the sign. If the policy changes were to be implemented signs would be licensed to a specific spot and removed at night.
- ii. For sponsorship boards/banners planning permission should be sought in the first instance.
- iii. Implementation of the policy would be broadly cost neutral and policed by RCC/Highways with parishes being encouraged to report issues to RCC.
- iv. It would be the responsibility of commercial advertisers to remove their signs. If RCC was required to remove a charge could be levied.
- v. That it was important to enforce the policy and that effective enforcement needed to be costed in.
- vi. It was recognised that retailers needed to advertise the position of their premises and that it was up to parishes and town councils to come up with recommendations to remove A-boards if possible.
- vii. Advertising by charities – policy changing to 28 days, in line with national guidelines.

**10) PARISH BRIEFING PAPER**

The Parish Briefing Paper for 18 April 2016 was circulated at the meeting.

**11) ANY OTHER BUSINESS**

Cycle Path Funding

Email received from Braunston Parish Council and tabled by the Chairman on their behalf:

“We would like to note our disappointment that Braunston has yet again failed to qualify for cycle path funding, despite the lack of safe routes, or useful public transport, into Oakham.”

Information Packs for Parish Clerks/RCC Directory

Available on the RCC website. Parish clerks had previously been provided with a list of key contacts at the Council.

**12) DATES OF FUTURE MEETINGS**

To be confirmed following the Annual Meeting of Rutland County Council

---oOo---

**The Chairman declared the meeting closed at 8.53 pm**

---oOo---

**\*\* Dates of Future Meetings: The following dates were agreed at the Annual Meeting of Rutland County Council held on Monday 9 May 2016\*\***

Monday 18 July 2016

Wednesday 12 October 2016

Monday 30 January 2017

Wednesday 5 April 2017

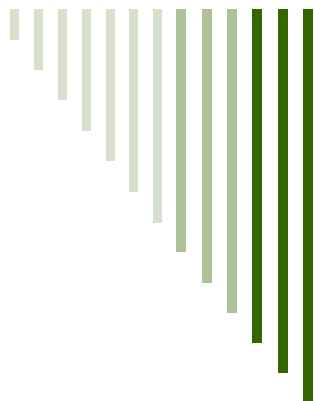
**PARISH COUNCIL FORUM**  
**Monday 18 April 2016, 7.00PM**

**ATTENDANCE LIST**

<b>NAME</b>	<b>REPRESENTING</b>
Mr Kenneth Bool	Chairman
Mr Gordon Brown	Barrowden Parish Council
Mr Mark Wood	Bisbrooke Parish Meeting
Mrs Margaret Towl	Burley Parish Meeting
Mr Cliff Bacon	Clipsham Parish Meeting
Mr Colin Hagger	Exton Parish Council
Mr Derek Palmer	Exton Parish Council
Mr Dave Hodson	Greetham Parish Council
Mr Roy Wicks	Greetham Parish Council
Mr Mike Warrington	Ketton Parish Council
Dr Janet Higgins	Langham Parish Council
Mr Tony Fowell	Lyddington Parish Council
Prof. Stuart Sanderson	Market Overton Parish Council
Mr Lawrence Webster	Market Overton Parish Council
Mr Christopher Renner	Normanton Parish Meeting
Mr Paul Cummings	North Luffenham Parish Council
Mr Phil Grimley	Preston Parish Meeting
Mr Nick Begy	Rutland County Council (Greetham Ward)
Mr Terry King	Rutland County Council (Exton Ward)
Mr Tony Mathias	Rutland County Council (Oakham SE Ward)
Miss Gale Waller	Rutland County Council (Normanton Ward)
Mrs Sue Sewell	South Luffenham Parish Council
Mrs Carolyn Welch	South Luffenham Parish Council
Mr Simon Blackman	Stoke Dry Parish Meeting
Mr Anthony Redmayne	Thorpe By Water Parish Meeting
Mr David Ainslie	Uppingham Town Council
Mr David Casewell	Uppingham Town Council
Mr Ron Simpson	Uppingham Town Council
Dr Susan Lammin	Whissendine Parish Council
Mr Robin Church	Whitwell Parish Meeting
Mr Tony Godwin	Whitwell Parish Meeting
Mrs Mich Sturley	Whitwell Parish Meeting

**This page is intentionally left blank**





# THE PARISH BRIEFING



Rutland  
County Council

Also available online at:  
[www.rutland.gov.uk](http://www.rutland.gov.uk)

Monday 18th April 2016

## HOUSING AND PLANNING BILL

**The Housing and Planning Bill is currently progressing through Parliament. It contains a number of measures that could have implications for the planning system, including:**

- Councils will have a duty to promote starter homes and regulations may be introduced to determine that a specific starter home requirement is met;
- A new duty on Councils to grant planning permission for enough sites to meet the demand for custom-build and self-build housing in a local authority area arising from the local self-build and custom build register;
- Introduces a timetable by which councils must undertake key neighbourhood planning functions, and gives the government the power to intervene in councils' decisions;
- Additional powers for the government to intervene in the local plan-making process;
- Regulations will require a local authority to compile and maintain a register of brownfield land suitable for housing;
- The government will be given powers to grant "permission in principle" to land that is allocated for development in a qualifying document (proposed to be a brownfield register, development plan documents and neighbourhood plans) on sites of fewer than 10 units.
- Regulations may be introduced to impose restrictions or conditions on the enforceability of planning obligations relating to affordable housing.

At this stage it is too early to say what, if any, implications these changes would have for the Local Plan Review if they were to be introduced. The government is also carrying out linked consultations on proposed Starter Homes Regulations and changes to the definition of affordable housing in the National Planning Policy Framework, which will also need to be considered.

The Council will take into account any changes to legislation/regulations/policy in preparing the Issues and Options consultation document for consultation later in 2016.



## RUTLAND LOCAL PLAN REVIEW

The Council carried out a Call for Sites consultation (Sept-Nov 2015) in which developers, landowners, town and parish councils and other interested parties were invited to submit potential development sites for inclusion on the Local Plan Review.

This was followed by an Issues and Options document (November 2015-January 2016) which sought views on a number of key questions to be addressed in the Local Plan Review and the possible options for dealing with these issues.

More than 130 potential sites and more than 100 responses to the Issues and Options consultation were submitted to the Council. A summary of the sites and responses that have been received will be published shortly on the Council's Local Plan website.

The Council will consider all the potential sites and responses before preparing a "Preferred Options" version of the Local Plan Review. This will set out the proposed policies and sites to be allocated for development in the Local Plan. It is intended that this will be published for consultation later in 2016.



## NEIGHBOURHOOD PLANNING

The current status of neighbourhood plans in Rutland is as follows:

- *Barrowden and Wakerley* - Neighbourhood Plan Area designated 27 April 2015;
- *Barleythorpe* - Applications to designate a Neighbourhood Plan Area and Forum covering the whole of Barleythorpe Parish were publicised for a six-week period ending 11th March 2016;
- *Cottesmore* - Referendum held 14th April 2016 with residents voting in favour
- *Edith Weston* - "Made" by RCC on 9th June 2014;
- *Greetham* - Neighbourhood Plan Area designated on 30 April 2014;
- *Langham* - first draft plan published September 2015;
- *Oakham* - Application from Oakham Town Council to designate a Neighbourhood Plan Area covering the whole of Oakham and Barleythorpe parishes and a small part of Egleton Parish publicised for a six-week period ending 29th March 2016;
- *Uppingham* - Neighbourhood Plan was "made" by the Council on 11th January 2016 following final dismissal of the legal challenge to in the Supreme Court

Further information about neighbourhood planning in Rutland is available online:

[www.rutland.gov.uk/neighbourhoodplans](http://www.rutland.gov.uk/neighbourhoodplans)

## Digital Rutland Update

Digital Rutland recently announced that work has started to extend fibre broadband to around 900 homes and businesses across four Rutland villages. Further to this announcement, we are pleased to confirm that new fibre cabinets have been installed in Braunston, Bisbrooke and Pickworth. We expect Braunston residents to be able to place orders for fibre broadband within 7-14 days and residents in Bisbrooke and Pickworth in the next couple of months.

Work is also progressing well across the county and we expect to be able to announce advances on our contractual delivery date of December 2016 in the coming months. For latest news visit:

[www.rutland.gov.uk/digitalrutland](http://www.rutland.gov.uk/digitalrutland)

